

STEPS TO: ENROLL THIRD PARTY ACCOUNTS (e.g. UA&P)

1. Log-in to BPI: www.bpiexpressonline.com

For existing BPI Deposit Account Holders (Savings or Checking Accounts) with access to BPI Expressonline

Online Banking Login

Forgot your username and password?

Enroll now | Learn More | Security

BPI app Download | Prepaid Card | Balance Inquiry

Client Updates

- Dec. 15, 2016: Retail Loans Advisory
- Dec. 8, 2016: Branch Banking Advisory
- Dec. 5, 2016: Online Banking Advisory

more...

When you change the way you think about money, you can get the best out of life.

Featured Article

In the News

Quick Links

Frequently Asked Questions

- How to reset online banking password?
- How to activate login notification?
- How to do BIR Tax Payments?
- What is BPI Swift Code: BOPIPHMM
- What are requirements for account opening?
- How to activate international access?

BPI Consumer Protection

Bank of the Philippine Islands is regulated

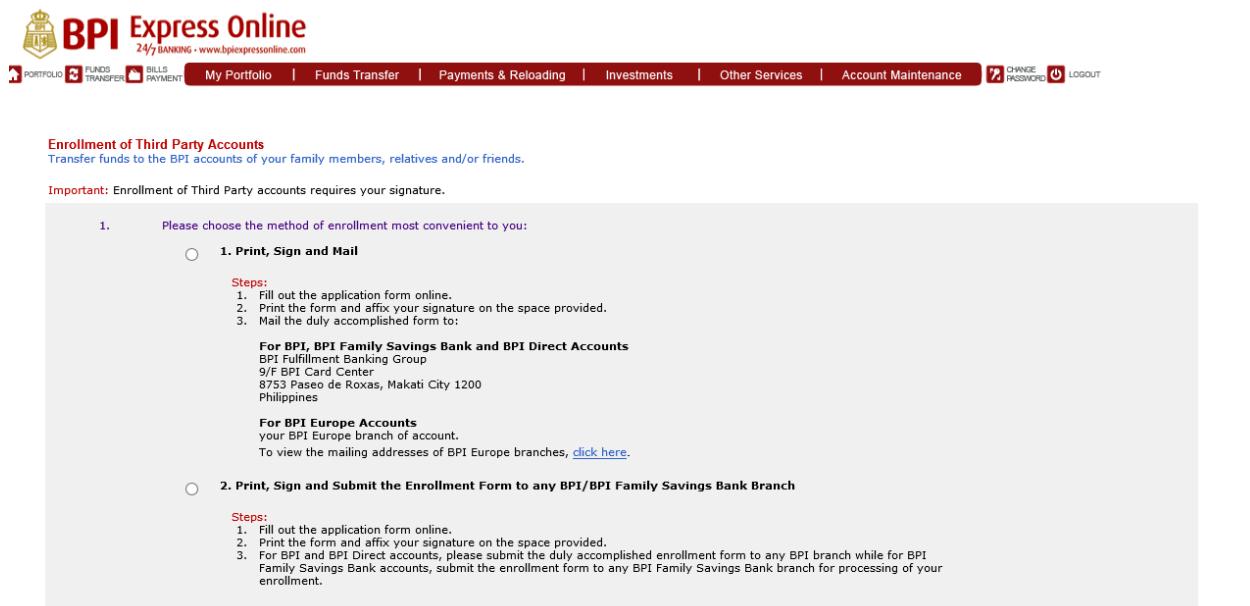
2. In the Dashboard, choose/click Funds Transfer, then choose/click Enroll Third Party Accounts:



The screenshot shows the BPI Express Online dashboard. The top navigation bar includes links for 'My Portfolio', 'Funds Transfer', 'Payments & Reloading', 'Investments', 'Other Services', and 'Account Maintenance'. A red box highlights the 'Funds Transfer' menu, specifically the 'Enroll Third Party Accounts' option. The main content area displays a welcome message for 'BERNABE BUNAO JR' and log-on information. A red box also highlights a password change notice: 'For your protection, please change your password.' On the right, there are promotional banners for 'BPI Express Assist Online' and 'WANT THE FAST LANE? Reserve a slot for your branch transactions [here!](#)'.

3. There are two steps in the Enrollment of Third Party Accounts

- Option 1: Print, Sign & Mail**
- Option 2: Print, Sign and Submit the Enrollment Form to any BPI/BPI Family Savings Bank Branch**



The screenshot shows the 'Enrollment of Third Party Accounts' page. It starts with a sub-header: 'Transfer funds to the BPI accounts of your family members, relatives and/or friends.' Below this, a note says: 'Important: Enrollment of Third Party accounts requires your signature.' The page then presents two options:

- 1. Print, Sign and Mail**

Steps:
1. Fill out the application form online.
2. Print the form and affix your signature on the space provided.
3. Mail the duly accomplished form to:

For BPI, BPI Family Savings Bank and BPI Direct Accounts
BPI Fulfillment Banking Group
9/F BPI Card Center
8753 Paseo de Roxas, Makati City 1200
Philippines

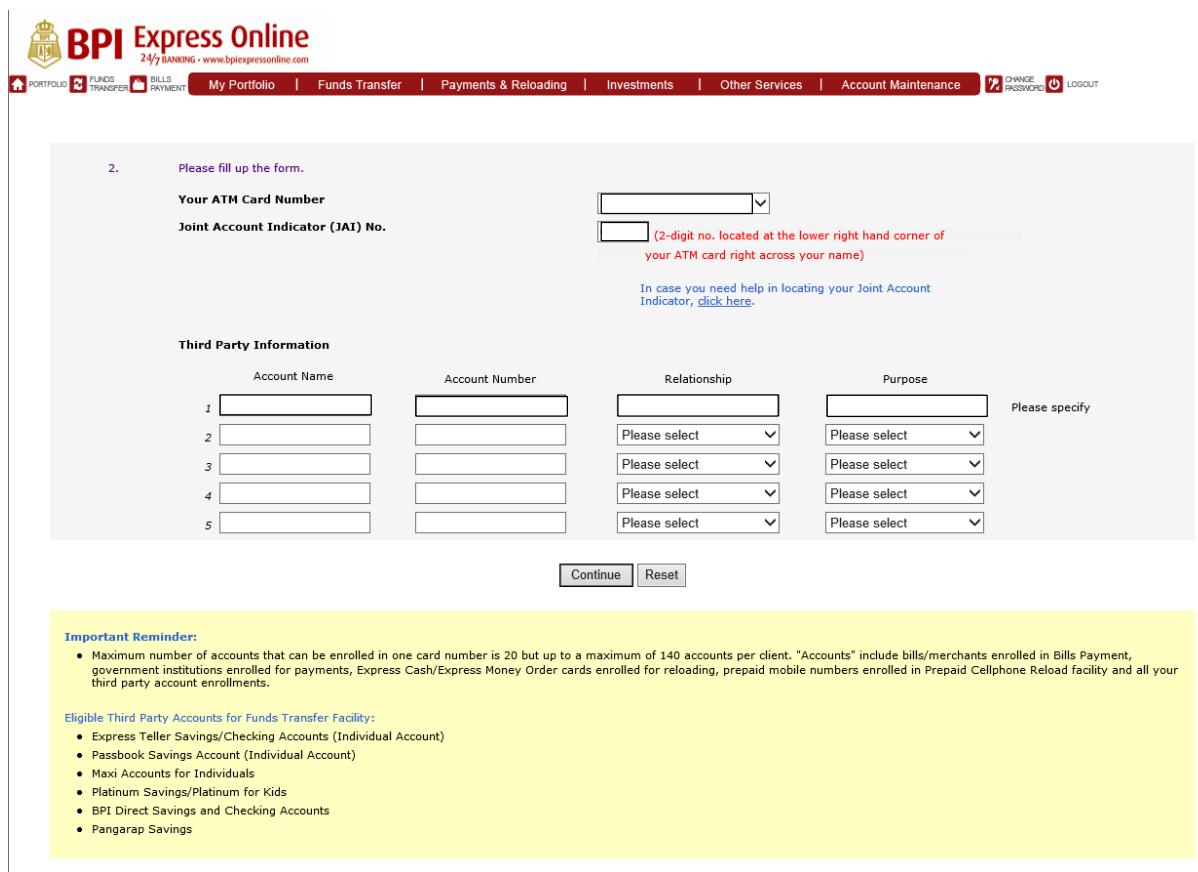
For BPI Europe Accounts
your BPI Europe branch of account.
To view the mailing addresses of BPI Europe branches, [click here](#).
- 2. Print, Sign and Submit the Enrollment Form to any BPI/BPI Family Savings Bank Branch**

Steps:
1. Fill out the application form online.
2. Print the form and affix your signature on the space provided.
3. For BPI and BPI Direct accounts, please submit the duly accomplished enrollment form to any BPI branch while for BPI Family Savings Bank accounts, submit the enrollment form to any BPI Family Savings Bank branch for processing of your enrollment.

 [Go Top](#)

4. Once the enrollment method is ticked, kindly provide the following details:

- a. Your ATM Card Number (a drop down menu will highlight which BPI accounts you want to enroll)**
- b. Joint Account Indicator (JAI) No.**
- c. Third Party Information:**
 - i. Account Name**
 - ii. Account Number**
 - iii. Relationship**
 - iv. Purpose**
- d. After providing all the information, choose/click "Continue"**



The screenshot shows the BPI Express Online website interface. At the top, there is a navigation bar with links for PORTFOLIO, FUNDS TRANSFER, BILLS PAYMENT, My Portfolio, Funds Transfer, Payments & Reloading, Investments, Other Services, Account Maintenance, CHANGE PASSWORD, and LOGOUT. Below the navigation bar, a message says "2. Please fill up the form." The main form area has fields for "Your ATM Card Number" (a dropdown menu) and "Joint Account Indicator (JAI) No." (a dropdown menu with a note: "(2-digit no. located at the lower right hand corner of your ATM card right across your name)"). Below these fields is a link "In case you need help in locating your Joint Account Indicator, [click here](#)". The "Third Party Information" section contains five rows, each with fields for "Account Name" (dropdown menu), "Account Number" (dropdown menu), "Relationship" (dropdown menu), and "Purpose" (dropdown menu). A note "Please specify" is next to the "Purpose" dropdowns. At the bottom of the form are "Continue" and "Reset" buttons. A yellow box at the bottom left contains "Important Reminder:" and a list of account types. Another yellow box at the bottom left contains "Eligible Third Party Accounts for Funds Transfer Facility:" with a list of account types.

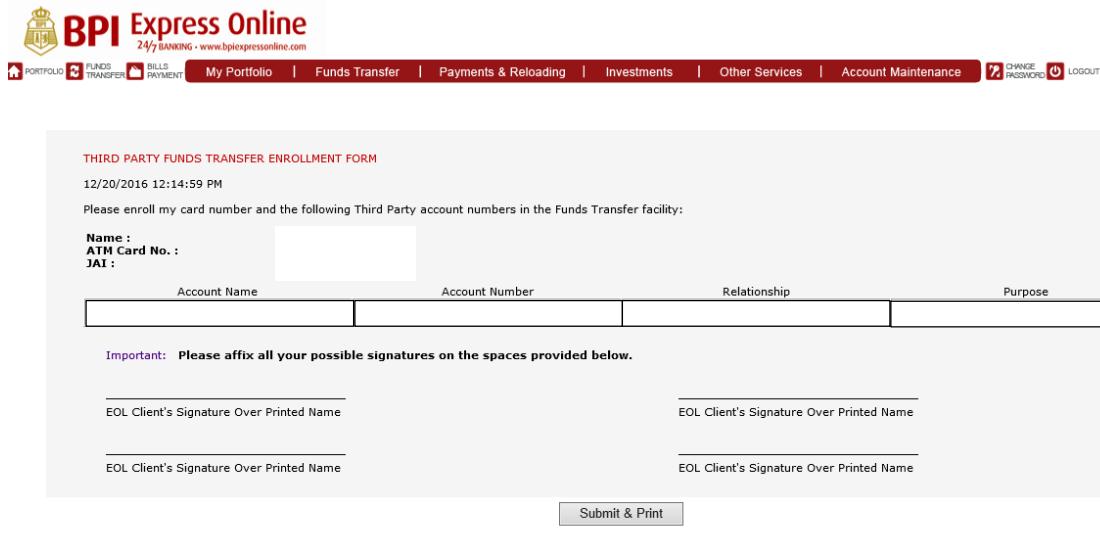
Important Reminder:

- Maximum number of accounts that can be enrolled in one card number is 20 but up to a maximum of 140 accounts per client. "Accounts" include bills/merchants enrolled in Bills Payment, government institutions enrolled for payments, Express Cash/Express Money Order cards enrolled for reloading, prepaid mobile numbers enrolled in Prepaid Cellphone Reload facility and all your third party account enrollments.

Eligible Third Party Accounts for Funds Transfer Facility:

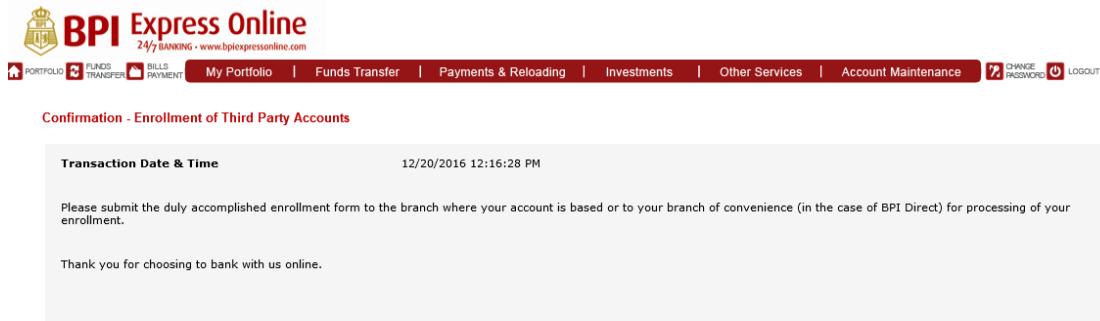
- Express Teller Savings/Checking Accounts (Individual Account)
- Passbook Savings Account (Individual Account)
- Maxi Accounts for Individuals
- Platinum Savings/Platinum for Kids
- BPI Direct Savings and Checking Accounts
- Pangarap Savings

5. Clicked "continued" and a summary screen of the Enrollment Form will appear so that the depositor/account holder can verify / check the details of the enrollment before choosing/clicking on the button "Submit & Print"



The screenshot shows the BPI Express Online website. At the top, there is a navigation bar with links for PORTFOLIO, FUNDS TRANSFER, BILLS PAYMENT, My Portfolio, Funds Transfer, Payments & Reloading, Investments, Other Services, Account Maintenance, CHANGE PASSWORD, and LOGOUT. The main content area is titled "THIRD PARTY FUNDS TRANSFER ENROLLMENT FORM" and shows the date and time as 12/20/2016 12:14:59 PM. It instructs the user to "Please enroll my card number and the following Third Party account numbers in the Funds Transfer facility." Below this, there are fields for Name, ATM Card No., and JAI, followed by a table for entering account details. The table has columns for Account Name, Account Number, Relationship, and Purpose. A note below the table says "Important: Please affix all your possible signatures on the spaces provided below." There are four signature fields: "EOL Client's Signature Over Printed Name" (top left and right) and "EOL Client's Signature Over Printed Name" (bottom left and right). A "Submit & Print" button is at the bottom, and a "Go Top" link is on the right.

6. A transaction screen will appear: Confirmation – Enrollment of Third Party Accounts (details will also include Transaction Date & Time). A reminder message will also prompt the account holder to submit the duly accomplished enrollment form to the branch where the account is based or to your branch of convenience.



The screenshot shows the BPI Express Online website. At the top, there is a navigation bar with links for PORTFOLIO, FUNDS TRANSFER, BILLS PAYMENT, My Portfolio, Funds Transfer, Payments & Reloading, Investments, Other Services, Account Maintenance, CHANGE PASSWORD, and LOGOUT. The main content area is titled "Confirmation - Enrollment of Third Party Accounts" and shows the transaction date and time as 12/20/2016 12:16:28 PM. It instructs the user to "Please submit the duly accomplished enrollment form to the branch where your account is based or to your branch of convenience (in the case of BPI Direct) for processing of your enrollment." Below this, there is a message "Thank you for choosing to bank with us online." A "Go Top" link is on the right.

STEPS TO: FUNDS TRANSFER:

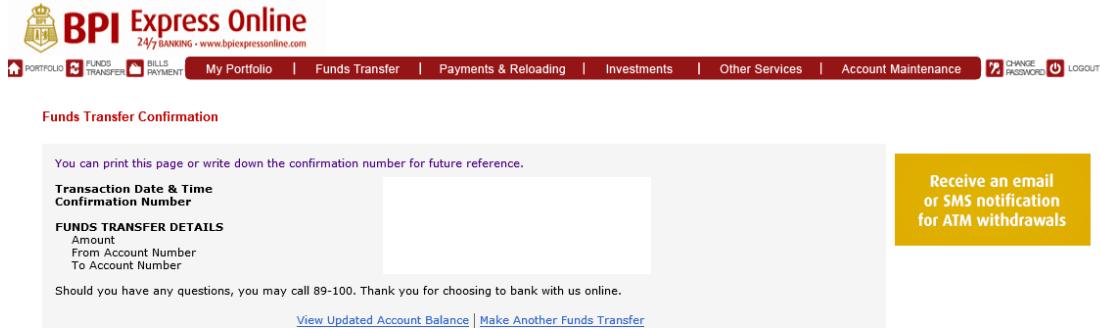
7. If the BPI account is enrolled to the Funds Transfer facility, the following steps / options are illustrated:

- a. Option 1: Transfer Funds Today (Complete all the blank spaces/details provided)**
- b. Option 2: Scheduled Funds Transfer (Complete all the blank spaces/details provided)**

Example 1: Transfer Funds Today

Once “Transfer Now” button is chosen / clicked, a message will appear prompting to review if the Funds Transfer Information is correct (e.g. Amount, Account Number: From – To)

8. If "OK" button is chosen/clicked in the verification, a confirmation message will appear as follows:



The screenshot shows the BPI Express Online website. At the top, there is a navigation bar with links for PORTFOLIO, FUNDS TRANSFER, BILLS PAYMENT, My Portfolio, Funds Transfer, Payments & Reloading, Investments, Other Services, Account Maintenance, CHANGE PASSWORD, and LOGOUT. Below the navigation bar, a yellow box on the right says "Receive an email or SMS notification for ATM withdrawals". The main content area is titled "Funds Transfer Confirmation" and contains a message: "You can print this page or write down the confirmation number for future reference." It shows "Transaction Date & Time" (December 07, 20XX 05:06:33 PM (GMT +8)) and "Confirmation Number" (XXXX-XXXX-XX). Under "FUND TRANSFER DETAILS", it shows "Amount" (PHP XXXXX), "From Account Number" (XXXX-XXXX-XX), and "To Account Number" (XXXX-XXXX-XX). Below this, a message says "Should you have any questions, you may call 89-100. Thank you for choosing to bank with us online." At the bottom, there are links for "View Updated Account Balance" and "Make Another Funds Transfer".

After a few minutes, the BPI Depositor/Account Holder will also receive an email confirmation advising that Funds Transfers transaction is confirmed. The confirmation message will be sent through his/her enrolled/designated email address, a sample message to appear is as follows:

On Wednesday, December 7, 20XX, 5:06 PM, expressmobile@bpi.com.ph <expressmobile@bpi.com.ph> wrote:

Dear MR. ABC XYZ,

Greetings from Express Mobile!

This is to confirm your Funds Transfer transaction with the following details:

Transaction Details	
Confirmation Number	
Transaction Date and Time	December 07, 20XX 05:06:33 PM (GMT +8)
From Account Number	XXXX-XXXX-XX
To Account Number	XXXX-XXXX-XX
Amount	PHP XXXXX
Remarks	

Should you have comments, questions or complaints regarding this particular transaction, please e-mail us at expressmobile@bpi.com.ph.

Thank you for banking with us!

From the BPI Express Mobile Team

Want to know more? Visit www.bpiexpressonline.com. Like us on Facebook or follow us on Twitter.

Reminder: Logoff and close the browser after completing your transactions.